

**IN THE CIRCUIT COURT OF THE NINETEENTH JUDICIAL CIRCUIT
LAKE COUNTY, ILLINOIS**

_____ Plaintiff(s))
)
 vs.)
)
 _____ Defendant(s))
)
 and)
)
 _____ Employer)

Gen No. _____

Return Date: _____
 21 to 40 days after the issuance of summons

AFFIDAVIT FOR WAGE DEDUCTION ORDER

_____ on oath states:

- I believe employer _____ is indebted to the judgment debtor _____ for wages due or to become due.
 Employer's address is: _____.
- The last known address of the judgment debtor is: _____

I request that a summons issue, directed to the employer, and I certify that a copy of the attached Wage Deduction Notice was mailed to judgment debtor, by first class mail, at his/her last known address prior to the filing of this wage deduction proceeding.

Prepared by:

Affiant: _____

Name: _____ Pro Se
 Address: _____
 City: _____ State: _____
 Phone: _____ Zip Code: _____
 ARDC #: _____
 Fax: _____
 E-mail address: _____

Under penalty of perjury as provided by law pursuant to 735 ILCS 5/1-109 the affiant certifies that the statements set forth herein are true and correct.

CERTIFICATE OF ATTORNEY OR JUDGMENT CREDITOR

NOTE: Non-Attorneys must also submit a copy of the underlying judgment or a certification by the clerk of the court that entered the judgment.

I, the undersigned certify under penalties as provided by law pursuant to 735 ILCS 5/1-109 that the following information is true:

- Judgment in the above captioned case was entered on the _____ day of _____, _____
- The amount of Judgment was:\$ _____ (Year)
- Allowable costs previously expended:
 - Initial filing fee\$ _____
 - Original and alias summons\$ _____
 - Filing and summons cost of prior supplementary proceeding\$ _____
- Filing and summons cost for this proceeding\$ _____
- Statutory interest due on Judgment from date above\$ _____

TOTAL \$ _____

DEDUCT: Total amount paid by or on behalf of the judgment debtor prior to this proceedings \$ _____

BALANCE DUE JUDGMENT CREDITOR \$ _____

 Attorney or Judgment Creditor

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_____ Plaintiff(s))
)
 vs.)
)
 _____ Defendant(s)) Gen No. _____
)
 and) Return Date: _____
)
 _____ Employer)

INTERROGATORIES/ANSWER TO WAGE DEDUCTION PROCEEDINGS

Employer/Agent: _____ certifies that the following Answer is true and correct to the best of her/his knowledge and belief concerning the property of the judgment debtor:

Debtor Name: _____ Last Four Digits of Soc. Security No. _____

Do you pay monies to the judgment debtor listed above? Yes No

State whether any funds paid to the debtor are for disability, retirement or are in any other way exempt or not subject to a wage deduction Order: _____

One Pay Period equals: _____ day(s) or _____ week(s) or _____ month(s)

CALCULATION TO DETERMINE AMOUNT OF WITHHOLDING:

- A. Gross Wages minus mandatory contributions to pensions or retirement plan is..... A. _____
- B. Method I – 15% of A = B. _____
- Method II
- C. Enter Total FICA, State and Federal tax and Medicare C. _____
- D. Subtract C from A = D. _____
- E. Enter Minimum wage per week (45 x federal minimum or IL minimum, whichever is greater) E. _____
- F. Subtract E from D F. _____
- G. Enter the lesser of Line B or F G. _____
- H. Enter Child Support or other Court Ordered Deduction H. _____
- I. Subtract H from G I. _____
- J. Subtract Employer's Statutory Fee (735 ILCS 5/12-814) 2% of amount required to be deducted (This sum is charged to Judgment Debtor)..... J. _____
- K. Amount to be applied to judgment K. _____

Line I is the amount to be withheld from employee's paycheck as of the date of service of Summons and not disbursed until further order of Court.

I, the undersigned certify under penalties as provided by law pursuant to section 1-109 of the Code of Civil Procedure of the Illinois Compiled Statutes that the statements set forth in this instrument are true and correct.

Signature of Employer _____

NOTE: See Mailing Instructions on Reverse Side

INSTRUCTIONS

1. A copy of this Answer shall be:
 - a. E-filed with the Clerk of the Circuit Court of Lake County at <https://www.lakecountycircuitclerk.org/e-filing>.
 - b. Mailed to the attorney for the Plaintiff. If the Plaintiff is not represented by an attorney, then mail it directly to the Plaintiff.
 - c. Mailed to the Defendant.

2. You will receive a copy of a Court Order instructing you how to proceed and where to send deducted funds.

Employer/Agent:

Agent Name: _____

Employer Name: _____

Address: _____

Phone _____

Fax _____