

IN THE CIRCUIT COURT OF THE NINETEENTH JUDICIAL CIRCUIT  
LAKE COUNTY, ILLINOIS

\_\_\_\_\_  
Plaintiff(s)  
vs. \_\_\_\_\_  
Defendant(s)

Case No. \_\_\_\_\_

**ARBITRATION - CASE MANAGEMENT ORDER**

☐ Track 1

☐ Track 2

This cause coming to be heard on the Court's Supreme Court Rule (SCR) 218 Call and the following parties appearing:

**IT IS HEREBY ORDERED:**

1. This cause is set for ☐ **IN-PERSON** ☐ **HYBRID** for only the following participants \_\_\_\_\_

Arbitration hearing on \_\_\_\_\_, 20\_\_\_\_\_, at ☐ **9:00 a.m.** ☐ **11:00 a.m.**

**IN-PERSON/HYBRID ARBITRATION HEARINGS** occur at the Alternative Dispute Resolution Center located (located outside of the courthouse) at the Waukegan Business Center, 415 W. Washington Street, Room 106, Waukegan, IL 60085. 847-377-3700.

☐ **FULLY REMOTE/ZOOM Arbitration Hearing** on \_\_\_\_\_, 20\_\_\_\_\_, at **10:00 a.m.**

2. Interpreter required - language \_\_\_\_\_.

3. This cause is set for **POST ARBITRATION STATUS/JUDGMENT OF AWARD** on \_\_\_\_\_, 20\_\_\_\_\_ at \_\_\_\_\_ a.m./p.m. in Courtroom C-\_\_\_\_\_.

**The following filing/disclosure deadlines are hereby scheduled as follows: Due Date**

- |  |       |
|--|-------|
| a. Any/all Cross, Counter, and Third-Party Complaints.....   | _____ |
| b. Defendant(s)' Supreme Court Rule 222 Disclosure.....  | _____ |
| c. Cross-Defendant(s)', Counter Defendant(s); and Third-Party Defendant(s)' Supreme Court Rule 222 Disclosure..... | _____ |
| d. ALL DISCOVERY SHALL BE COMPLETED NO LATER THAN.....   | _____ |
| e. All motions for summary judgment shall be filed on or before.....   | _____ |
| f. All parties' Supreme Court Rule 90(c) packets served by.....  | _____ |

4. Where an Arbitration Hearing is proceeding **In-Person/Hybrid**, the attorneys/self-represented litigants shall cooperate to provide at the ADR Center three (3) copies of the following to the arbitrators at the time of the hearing.

- The operative pleadings, i.e., the most recent complaint or amended complaint, answer to the complaint, affirmative defenses, counterclaims, responses to counterclaim and affirmative defenses.
- 90 (c) packets.

5. Where an Arbitration Hearing is proceeding **Fully Remote/Zoom**, the attorneys/self-represented litigants shall cooperate as follows:

- No later than two (2) business days prior to the Zoom arbitration hearing, the above referenced materials listed in items 4a and 4b shall be uploaded to the Dropbox link that will be provided by the Alternative Dispute Resolution (ADR) Center ([arbitration@lakecountyil.gov](mailto:arbitration@lakecountyil.gov)). Zoom links will be e-mailed to attorneys of record/self-represented litigants approximately 24 hours prior to Zoom arbitration hearings
- All participants must effectively utilize Zoom with both audio and video enabled.

**Notice**

A copy of this order is to be sent to each party by his/her counsel within seven (7) days of the date affixed to this order.

Dated this: \_\_\_\_\_

Enter: \_\_\_\_\_

Prepared by: \_\_\_\_\_

Name: \_\_\_\_\_ SRL ☐

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Phone: \_\_\_\_\_ Zip Code: \_\_\_\_\_

ARDC #: \_\_\_\_\_

E-mail address: \_\_\_\_\_

\_\_\_\_\_  
JUDGE