

**IN THE CIRCUIT COURT OF THE NINETEENTH JUDICIAL CIRCUIT
LAKE COUNTY, ILLINOIS**

_____)
_____)
vs. _____)
_____)
and _____)
_____)
Garnishee/Employer _____)

Case No. _____

Address of Garnishee/Employer

SUMMONS TO CONFIRM CONDITIONAL JUDGMENT

To the garnishee/employer

YOU ARE SUMMONED and REQUIRED TO APPEAR in courtroom _____ at 18 North County Street, Waukegan, Illinois 60085, on _____, 20 _____, at _____ am/pm and show cause why the conditional judgment for \$ _____ entered against you on _____, 20 _____, should not be made final. IF YOU FAIL TO DO SO, THE CONDITIONAL JUDGMENT MAY BE CONFIRMED.

To the officer:

This summons must be returned by the officer or other person to whom it was given for service, with endorsement of service and fees, if any, immediately after service. If service cannot be made, this summons shall be returned so endorsed. This summons may not be served later than the above date.

WITNESS, _____, 20 _____

(SEAL OF COURT)

(Clerk of the Circuit Court)

By: _____
(Deputy)

(Plaintiff's attorney or plaintiff if he is not represented by an attorney)

Prepared by:

Name: _____ SRL

Address: _____

City: _____ State: _____

Phone: _____ Zip Code: _____

ARDC #: _____

E-mail address: _____

SHERIFF'S FEES (Service and return\$ _____
 (Miles\$ _____
 (Total.....\$ _____

 Sheriff of _____ County

I certify that I served this summons on defendants as follows:

(a)-(Individual defendants – personal):

(The officer or other person making service, shall (a) identify as to sex, race and approximate age of the defendant with whom he left the summons, and (b) state the place where (whenever possible in terms of an exact street address) and the date and time of the day when the summons was left with the defendant).

(b)-(Individual defendants – abode):

By leaving a copy of the complaint at the usual place of each individual defendant with a person of his family, of the age of 13 years or upwards, informing that person of the contents of the summons. (The officer or other person making service, shall (a) identify as to sex, race and approximate age of the person, other than the defendant, with whom he left the summons, and (b) state the place where (whenever possible in terms of an exact street address) and the date and time of day when the summons was left with such person).

and also by sending a copy of the summons and of the complaint in a sealed envelope with postage fully prepaid, addressed to each individual defendant at his usual place of abode, as follows:

Name of defendant	Mailing Address	Date of mailing
_____	_____	_____
_____	_____	_____
_____	_____	_____

(c)-(Corporate defendants):

By leaving a copy and a copy of the complaint with the registered agent, officer or agent of each defendant corporation, as follows:

Defendant corporation	Registered agent, officer or agent	Date of Service
_____	_____	_____
_____	_____	_____
_____	_____	_____

(d)-(Other service):

_____, Sheriff of _____ County

By: _____
 (Deputy)